



Change of Group Request Form

The first section of this form is to be filled in by the student and then submitted to reception.

(Students are reminded that whilst enrolled at BIT their studies are their main priority and a change of group will only be considered in exceptional circumstances. Once the application has been assessed students will be informed of the outcome.)

NOTE: Under no circumstances are students permitted to approach management regarding their application.

Date: _____

Student Name: _____

ID Number: _____

Mobile Phone: _____

Current Batch & Group: _____

New Batch & Group: _____

Reason for Change: _____

Office Use Only

Support Services Officer Teaching & Learning

Attendance Officer

Manager Operations